



District Safety Committee Meeting

November 15, 2022 4:30 pm



CARROLLTON-FARMERS BRANCH ISD

Confidentiality and Public Information

- Generally, security documents, records, and information reviewed by the committee or discussion of the documents and records should **remain confidential**.
- Texas Education Code section 37.2071(i) makes any document or information collected, developed, or produced during the review and verification of a multi-hazard EOP not subject to disclosure under the Texas Public Information Act (PIA).
- Texas Education Code section 37.108(c-1) provides that any document or information collected, developed, or produced during a safety and security audit conducted under the provision requiring regular safety and security audits of a district's facilities is confidential and not subject to disclosure under the Texas Public Information Act (PIA).
- Access to documents and records by committee members are to be confidentiality protected and not shared with the public. **Any security documents, records, or information shall only be released by the District with permission from the Texas Attorney General.**

Department Objective

The CFBISD Security Department is dedicated to promoting safety, health, education, cultural awareness, good character, and leadership skills. It is our mission to help young people improve their lives by building self-esteem, and developing good values and skills during critical years of growth, while providing for a safe learning environment.



Introductions

- Name
- Role/Title (Superintendent Designee, AP, Trustee, Parent, First Responder)
- Campus

Agenda

- I. Call to Order
- II. Roll Call/Introductions
 - A. Selection of Secretary
- III. Small Groups
 - A. Select goals for 2022-2023
 - B. Development of mission statement
 - C. Sentinel of Safety program development (AP's)



- IV. Update on Safety & Security Department
 - A. Supervisors
 - B. Elementary Officer updates
 - C. Monthly Smore
 - D. District Dashboard-folder on safety
 - E. Use of Navigate 360
 - F. Fall Safety Team Meetings - in progress
 - G. TxSSC/Region 10 Audits
- V. Updates on TxSSC audits
- VI. Open Forum
- VII. Adjournment

Break into small groups



1. Select goals for Committee
 - a. Parents, Trustees, Teachers, First Responders, District Employees

2. Development of mission statement
 - a. Parents, Trustees, Teachers, First Responders

3. Development of Sentinel of Safety Program for campuses
 - a. Assistant Principals, Trustees

Share Out

1. Goals
2. Mission Statement
3. Sentinel of Safety

Security Department Personnel

Director of Safety
and Security

RACHAEL FREEMAN
469.669.9954 cell

Security Support
Specialist

MARIA JIMENEZ
972.968.6421 office

Senior Security
Systems Engineer

DANIEL ROBERTSON
972.968.6114 office

Security Technology
Specialist

AZIZ SHERIFF
972.968.6423 office

Lead Security Officer

JAHMAL THOMAS
972.968.6428

District Security
Officers
48 in Total



Elementary Security Officers

- 28 positions approved (& hired!)
- all security officers trained and in place by November 1

Role of the campus security officer

- Patrol the campus, grounds, building during assigned shift
- Watch for unauthorized persons and suspicious activity, and report to proper authorities
- Ensure exterior doors are always locked and secure (multiple times daily)
- Monitor surveillance system
- Assist with investigations
- Assist with traffic control & AM/PM duty

Role of the campus security officer

- Submit weekly reports for door sweeps
- Prepare reports or trainings as requested
- Assist with drills & active emergencies
- Ensure visitors have been scanned through Raptor system
- Build relationships with staff and students
- Remain professional at all times

What they should not be doing

- Conducting student investigations
- Administrative paperwork
- Traffic direction in the street
- Sitting in their vehicle
- Remaining in office on cameras
- Remaining outside for their entire work day
- Spending the majority of their day in one location/classroom

Monthly Smore For

- Will contain safety and security updates
- Important requirements for campuses
- Please read them



District Dashboard on Safety



CARROLLTON-FARMERS BRANCH ISD

District Dashboard - Administration

NOTE: This is intended for administrative staff use; NOT intended for teachers.

504 Information	Assessment & Accountability Site	Back to School Planning (Admin)	Campus Contacts & District Support 2022-2023
Communications Department Information	DAEP Resources and Paperwork	District Professional Development Calendar	Dyslexia Information
Elementary Instructional Coaching Schedule	Elementary Instructional Minutes by Grade Level	Elementary Master Teacher List by Campus	Five That Drive Rubrics
Focus on Data	HB 4545 Dashboard	Human Resources Information	Leadership Meetings Agendas & Resources
Leading and Learning Framework	Learn Digital Site	New Teacher Mentoring Program	New Teacher PLC Document (by month)
New Teacher Professional Development	Panorama Student Survey Website	Pictorial Directory	Pre-K Enrollment Dashboard
Principals Checklists - ELEM/MS/HS	Professional Development (EXTERNAL) Participation Travel & Request Form	Random, but Relevant Notes - Leaderships Mtgs	Reading Academies Resources
Safety & Security Admin Drive **Will be updated**	SNAP Matrix 2022-2023	Special Education Information	STAAR Results Roll Out Updates
Student Services HUB	Summer School Information	Teaching & Learning Information	TIA - Teacher Incentive Allotment
Title I Dashboard	T-PESS Dashboard	T-TESS Dashboard	



Navigate 360

- Currently used to plan drills and store campus safety plans
- Will change dramatically for campus
- Will allow real time communication from Security Department to campuses during drills and real emergencies
- Allows ANY user to place a campus on an alert
- Allows for actual accountability of students via class rosters



Fall Safety Team Meetings

- Who? Entire Admin team, counselor(s), SRO, Security Officer, any other person that you delegate with a role
- What? Discuss safety of your campus
- When? Before Fall Semester Ends (12/16)
- Where? Your campus
- Why? SB11 mandated

Shout Outs to Carrollton, Central, FB, Stark, Riverchase, Thompson, Perry, Field, Turner, Salazar, Grimes, Kent, Furneaux, NSHS, for getting these scheduled and done!!

****Speak to team. Select a date/time. Send calendar invite.**

TxSSC Intruder Audits (update)

- Contracted Region 10 employees to complete audits
- 5/5!!
- **Shout outs to Field MS, Grimes, Long MS, Blair ES, Polk MS!!**
- Keep all exterior doors locked always. ANY unsecure door must be monitored by an adult staff member.
- CFBISD does not have a formal interior door policy.
- Jahmal sends weekly reports that contain your campus' weekly door sweeps.

Region 10 Audits

- Will occur this year for ALL buildings in the District. Begin 11/1.



Open Forum

Adjournment

- Next meeting will be scheduled for Spring semester.

THANK YOU FOR EVERYTHING YOU DO TO
KEEP OUR STUDENTS AND STAFF SAFE!

